

## **HAMBLETON DISTRICT COUNCIL**

**Report To:** Scrutiny Committee  
7 September 2017

**From:** Chairman of Scrutiny Committee

**Subject:** **POLICY REVIEW – GRADUATE AND APPRENTICE SCHEME**

All Wards

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### **1.0 SUMMARY:**

1.1 The purpose of this report is to gather evidence from appropriate individuals in order to progress the Review.

### **2.0 BACKGROUND:**

2.1 The Committee has previously agreed to undertake this Review and identified information and issues that it would like to consider. The Project Plan for the review is attached as Annex A.

2.2 The Terms of Reference of the review are as follows:

To review the work already delivered by the Council and its partners to support the Graduates and Modern Apprentices Schemes in Hambleton.

### **3.0 INFORMATION AND ISSUES:**

3.1 The following Hambleton District Councils officers will be in attendance at the meeting:

- Helen Kemp, Director of Economy and Planning

### **4.0 RECOMMENDATION:**

4.1 It is recommended that the Committee determines information that it would like officers to report upon to the next meeting of the Committee and other issues which they would like considered in respect of the Graduate and Apprentice Scheme.

COUNCILLOR STEPHEN DICKINS

**Background papers:** Scrutiny Committee Minutes, 27 July 2017

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**SCRUTINY COMMITTEE**

**POLICY REVIEW – GRADUATES AND MODERN APPRENTICES SCHEMES**

TERMS OF REFERENCE:

To review the work already delivered by the Council and its partners to support the Graduates and Modern Apprentices Schemes in Hambleton.

**SCOPE**

To review the Graduates and Modern Apprentices Schemes and to evaluate:

- how successful the current schemes are;
- whether the current schemes are fit for purpose;
- whether the current schemes provide good value for money to the Council;
- opportunities for improvement;
- further opportunities for joint working.

**OBJECTIVES**

To ensure that the Graduates and Modern Apprentices Schemes are effective and fit for purpose; are providing good value for money to the Council and operating effectively, in line with Council priorities; to identify whether there are any areas for improvement and explore if there are any further opportunities for joint working.

**WITNESSES**

- Helen Kemp, Director of Economy and Planning
- Sam Swinbank or Nicole Patterson, Business and Economy Manager

**DOCUMENTS/EVIDENCE**

- Graduate and Apprentice Schemes – policies and associated documents
- Council Plan 2015-19
- Testimonials from graduates and apprentices

**OTHER METHODS/CONSULTATION/RESEARCH**

Task and Finish Groups.

**OFFICER SUPPORT**

Louise Hancock, Democratic Services Officer  
Gary Nelson, Director of Law and Governance

**TIMESCALE**

Commencing September 2017 – Concluding February 2018  
(Report to April 2018 Cabinet)